

## **TASL EXECUTIVE BOARD MEETING MINUTES - November 7, 2020**

Welcome, Introductions and Call to Order: An executive board meeting of the Tennessee Association of School Librarians was held virtually on November 7, 2020. The meeting convened at 9:00 A.M. CST with President Vicki Winstead presiding.

### **VOTING MEMBERS PRESENT**

Vicki Winstead  
Lindsey Kimery  
Ginny Britt  
Elizabeth Shepherd  
Jennifer Sharp

Anita Fentress  
Sherry Copeland  
Sandi Walden  
Katelyn Jernigan  
Raina Scoggins

### **VOTING MEMBERS NOT PRESENT**

Martha Harris  
Liz Hicks  
Melanie Collins  
Johnnie Sue Hawley  
Angela Secret  
Emily Squires  
Lee Houston  
Cathy Sanders

### **OTHERS PRESENT**

Blake Hopper  
Xan Lasko  
Kelly Messerly  
Julie Caudle  
Andrea Zielke  
Christa Cordrey  
Katie Capshaw  
Jenifer Grady  
Erika Long

### **APPROVAL OF AGENDA**

**M-NOV7-01: Lindsey Kimery made a motion to accept the Agenda as written. Motion seconded by Blake Hopper. Motion carries.**

## **APPROVAL OF MINUTES**

Minutes from the September 24th meeting were approved electronically prior to this meeting. Minutes for this meeting will be approved electronically. All minutes are posted to the TASL website in an effort to keep the membership informed about TASL business.

Motion not needed to approve the minutes since they were approved electronically.

## **TREASURER'S REPORT**

**Ginny Britt**

### **Treasurer's Actions:**

- Current balances in our accounts are:
  - Checking \$15,248.60
  - Savings \$5,022.02
  - PayPal (Regions) \$16,324.95
  - PayPal (Account) \$511.78
  
  - **Total: \$37,107.35**
  
- Add Vicki Winstead to the Regions Bank Account
- Membership dues are still coming in as of November 6th, 2020
- Conference - All registrations have been paid
  - Outstanding payment from Vendor
- Paid presenters for TASL Conference, Awards and all other conference expenses

### **Treasurer's Plans:**

Budget

Set up account with PayRoc

Keep in touch with Christa Cordrey during the Memberclicks Upgrade

Cancel PayPal Account

Monitoring accounts, continuing to check the PO Box

We are up to date on all taxes, CPA

- I will initiate 2020 taxes in January.

### **Additional Comments:**

- Uncategorized expenses are new banner and tablecloth
- Miscellaneous Income is \$1000 from AASL
- Other Income is Zoom reimbursement

## Profit & Loss

January 1 through November 6, 2020

	Jan 1 - Nov 6, 20
<b>Income</b>	
2020 Conference	9,305.19
2020 Conference Vendor	1,388.37
2020 Membership	24,030.33
2020 Summer PD	5,669.02
Interest Inc	0.32
Misc. Income	1,000.00
Other Inc	213.89
VSBA Stickers	74.50
<b>Total Income</b>	<b>41,681.62</b>
<b>Gross Profit</b>	<b>41,681.62</b>
<b>Expense</b>	
AASL	500.00
Advocacy	1,263.79
Ala Conference 2020	423.00
Award-Innovative Library	1,000.00
Awards	755.50
Bank Charge	25.00
Conference 2020	2,538.44
Insurance	331.00
Library Legislative Day	100.00
MemberClicks	4,424.16
PayPal Services	330.00
President Expenses	819.30
Refund - 2020 Conference	330.00
Refund - 2020 Summer PD	40.00
Refund - Duplicate Membership	180.00
Scholarship	1,000.00
Tax Preparation	535.00
Uncategorized Expenses	343.29
Zoom	593.20
<b>Total Expense</b>	<b>15,531.68</b>
<b>Net Income</b>	<b>26,149.94</b>

## COMMITTEE AND TASK FORCE REPORTS

### ADVOCACY COMMITTEE

Lindsey Kimery & Amanda Smithfield

#### Committee Actions:

- We met on October 30 and mapped out a plan for the next 8 months.

#### Committee Plans:

- Decide on a bookmark theme  
2020: General theme- expresses your love for your school library or your love of reading  
2019: Everyone Belongs @ Your Library  
2018: Making Connections @ Your Library  
2017: Because School Libraries Empower Students  
2016: School Libraries Transform Learning

[SCHOOL LIBRARY MONTH- AASL materials](#) (\* I think we've used them all!)

1. November-January: Board members invite a rep to your library

#### IDEAS:

- Visit before school/ after school (if visitors are not allowed during the school day)
- Virtual read aloud
- Guest speaker
- Dedicate a book to your legislator and invite them for a photo op
- Send them a copy of your next book club read and invite them to join you for the club meeting and discussion
- Invite them to judge a contest

#### SHARE:

- Post pics on your socials and tag @tasltn
- Send to Kelly Messerly if you prefer not to post on your social media
- Send to Christa for the web
- Send a blurb about the visit to Lindsey and Amanda who will compile and send to the TASL membership

2. DECEMBER: Bookmark Contest

- Release materials and theme by December 1
- Draft email to new and returning legislators

3. JANUARY: Send emails to TN legislators

- Welcome new leaders and returning leaders; let them know about TASL and our need for a state coordinator
  - Meet with Whitson and Yarbrow to see if they will continue to pursue this with us
4. Discuss TN DOE and what we need to do to get back on their radar
- Ask Jennifer Sharp about her SCORE fellow experience
5. FEBRUARY: TN Best for All social media campaign
- Encourage librarians to post pics, share anecdotes, infographics of data and tag TASL and #TNBestForAll
6. MARCH: TNLLD?
7. APRIL: School Library Month
- Encourage board members to sign up to speak during the open mic time at a school board meeting to share information about school libraries. We can help create a script.

**Additional Comments:**

Because the conference was virtual, Lindsey has all of the bookmarks from this year's conference. She will continue to store them until we have an opportunity to distribute them.

**AWARDS COMMITTEE**

**Angela Frederick & Elaine Posanka**

**Committee Actions:** None since conference.

**Committee Plans:** Work completed for the year.

**CERTIFICATION & STANDARDS COMMITTEE**

**Cindy Welch & Jennifer Sharp**

**Committee Actions:**

- Our Committee is working on [a crosswalk to the TEAM rubric](#). It's still a work in progress, but feedback and suggestions are welcomed.
- Two members joined our Committee.
- The Standards Committee held a final meeting to discuss our future plans.

**Committee Plans:**

- Prior to the end of the calendar year, the Standards Committee will finish the TEAM rubric crosswalk and post on the Standards page of the website.

- The Committee will present a list of suggested action steps for next year's Committee, including the development of a state-level lesson plan repository linked to the Standards.

## **CONFERENCE COMMITTEE**

**Lindsey Kimery**

### **Committee Actions:**

- Virtual Conference went well!
- Certificates of attendance were emailed.
- Featured presenters were sent a small gift basket from BATCH Nashville.
- Member presenters were emailed a thank you.
- Evaluations were sent to attendees and vendors and reviewed.

### **Committee Plans:**

- 1 Award to re-do to add all of the teacher collaborator names
- Work with Katie Capshaw and give her information/ files to help her prepare for TASL CON2021

### **Additional Comments:**

I am still storing all of the TASL conference supplies, printer, etc.

## **CONSTITUTION AND BYLAWS**

**Elizabeth Shepherd**

### **Committee Actions:**

Constitution and bylaws were amended after all motions passed at our annual meeting. The updated copy was sent to Christa Cordrey and uploaded onto the TASL website.

## **EQUITY, DIVERSITY, AND INCLUSION COMMITTEE**

**Vicki**

**Winstead**

### **Committee Actions:**

The committee met October 22, 2020 to discuss plans for an upcoming webinar.

The committee also discussed, and is in favor of, creating a joint scholarship award in conjunction with TLA.

The committee discussed the possibility of creating a second award recognizing work in the areas of equity and social justice.

We are also curating resources using Wakelet to be shared with TASL members in 2021.

### **Committee Plans:**

Several members of this committee will meet November 12 to begin working on a webinar dealing with diversifying library collections and programs.

The committee is seeking a sponsor for the possible joint scholarship award with TLA.

To increase diversity in TASL leadership, the committee has also been asked to recommend BIPOC to fill leadership positions for 2021

**Additional Comments:**

The committee plans to meet again after Thanksgiving.

**FINANCE COMMITTEE**

**Ginny Britt**

**Committee Plans:**

Work on a Budget for 2021 (will be very similar to 2020)

**INTELLECTUAL FREEDOM COMMITTEE**

**Xan Lasko**

**Committee Actions:** To give up-to-date information about intellectual freedom issues that affect our membership. We did not prepare anything for the virtual meeting, however, we did post and gather resources for Banned Books Week Sept. 27 - Oct. 3.

**Committee Plans:** I am monitoring the Intellectual Freedom Blog frequently to stay abreast of current events.

**STRATEGIC PLANNING COMMITTEE**

**Jennifer Sharp**

**Committee Actions:**

- Our Committee has worked to refine a final draft of our Five-Year Plan (broad, long-term goals we would like to achieve as an organization over the next five years) and our Strategic Plan for 2021 (specific areas of focus and action items for the President and Executive Board next year).
  - [Five-Year Plan Draft](#)
  - [2021 Strategic Plan Draft](#)

**Committee Plans:**

- We will solicit feedback on the Five-Year Plan and the 2021 Strategic Plan from the Board during this meeting.
- After the board meeting, we will make any final changes and share the final documents with 2021 Executive Officers.

## MEMBERSHIP COMMITTEE

Martha Harris

### Committee Actions:

Membership has been quiet since the completion of the conference.

Total Receipts	\$24,580.00
<b>Region</b>	<b>Number of Member Forms 2020</b>
Buffalo River Region	50
Clinch River Region	23
Davidson County Region	49
Falling Water River Region	17
Hamilton County Region	18
Hatchie River Region	21
Holston River Region	53
Knox County Region	34
Obion River Region	23
Ocoee River Region	35
Red River Region	62
Shelby County Region	46
Stones River Region	82
<b>Member type</b>	<b>Number of Member Forms 2020</b>
Librarian	430
Student	39
Librarian on Leave	6
Library Assistant	9
Retired Librarian	16
Supervisor	3
Friend of the Library	15
Corporate	4
<b>Total Members</b>	<b>531</b>

### Committee Plans:

Review future plans for TASL for increasing membership and work with area reps to implement recruiting and retention techniques.

### Additional Comments:

As always, special thanks to Christa for her membership snapshot.



## **NOMINATING COMMITTEE**

**Jennifer Sharp**

### **Committee Actions:**

The TASL membership confirmed the Nominating Committee's recommended slate of officers by majority vote at the September general membership meeting during TASL's annual conference. Congratulations to the 2021 officers - we are excited for all that you will accomplish next year!

- Past President: Vicki Winstead
- President: Lindsey Kimery
- President-Elect: Katie Capshaw
- Secretary: Brandi Hartsell
- Treasurer: Ginny Britt

Big thanks to Elizabeth Shepherd, Katie Cozzens, Amber Moser, and Christa Cordrey for serving on the committee and helping us to secure such an excellent lineup of leaders for TASL in 2021.

### **Committee Plans:**

Our Committee has concluded its work for the year and has no further plans!

## **PROFESSIONAL DEVELOPMENT**

**Katie Capshaw**

**Committee Plans:** After a new Chair is chosen, I will share all the information needed for them to begin planning next year's PD sessions.

## **TECHNOLOGY COMMITTEE**

**Kelly Messerly**

Nothing new to report since the conference. Willing to do what's needed to promote the organization and grow membership.

### **Additional Comments:**

As always, please continue to notify me if there is something that needs to be shared via any social media avenue or of anything that needs to be initiated.

## **VSBA**

**Julie Caudle**

Hope to have the website go live at the beginning of next year. Looking for ideas from leadership for ways to promote the website. About to have the 2nd deadline for nominations and the final deadline is February 15th.

## **STATE COORDINATOR TASK FORCE Kimery**

**Lindsey**

### **Committee Actions:**

- No actions taken since last Board meeting.

### **Committee Plans:**

- Welcome new and returning legislators and inform them of TASL and that we seek a State Coordinator.
- Contact Sam Whitson and Jeff Yarbrow and meet to strategize for the 2021 session.
- Regroup with the executive board to strategize about reaching out to TN DOE.

### **AASL STATE-LEVEL LEADER TASK FORCE**

**Erika Long**

#### **Affiliate Actions:**

This group has not held any meetings since the previous board meeting.

#### **Affiliate Plans:**

I will be researching again to see if any education leadership associations will be hosting virtual events that librarians can submit proposals for.

### **HANDBOOK REVISION TASK FORCE**

**Elizabeth Shepherd**

#### **Committee Actions:**

Per our discussions at the last board meeting the Handbook was amended to add a section concerning our affiliates. It can be found on page 25 of the newly revised Handbook. You can view/download a copy of the entire updated Handbook here:

<https://drive.google.com/file/d/1BUAH3QDZNfzNPjkCzWxkzVV3HB2bBWg2/view?usp=sharing>

### **AREA REPRESENTATIVE REPORTS**

#### **Buffalo Region Area Representative Report**

**Angela Secret**

No report submitted

#### **Clinch River Region Area Representative Report**

**Blake Hopper**

#### **Regional Actions:**

Encourages attendance at Virtual Conference  
Emailed region for good news

#### **Regional Plans:**

Keeping the region up to date with TASL news.  
Asking for good news  
Working to drum up membership

**Davidson County Region Area Representative Report**

**Katelyn Jernigan**

**Regional Actions:**

Emailed about conference  
Emailed short recap and a few updates since conference  
Email included a short survey about school and library status

**Regional Plans:**

No future plans right now  
Thinking about a possible virtual gathering (maybe in person someday) - maybe one for MNPS and one for independent schools

**Falling Water River Area Representative Report**

**Vacant**

No report submitted

**Hamilton County Region Area Representative Report**

**Melanie Collins**

No report submitted

**Hatchie River Region Area Representative Report**

**Sherry Copeland**

No report submitted

**Holston River Region Area Representative Report**

**Johnnie Sue Hawley**

No report submitted

**Knox County Region Area Representative Report**

**Raina Scoggins**

Encouraging involvement as much as possible with the current state of things.

**Obion River Region Area Representative Report**

**Sandi Walden**

**Regional Plans:**

Touch base as needed throughout the school year and pass along info

## **Ocoee River Region Area Representative Report**

**Martha Harris**

### **Regional Plans:**

I plan to ask membership in my area if they would like to have virtual (and hopefully someday in-person) meetings.

I would also like to hear from members when there are new librarians in their school or system, so that we can send them a "TASL Welcome."

### **Additional Comments:**

I am happy to reach out in other ways if needed.

## **Red River Region Area Representative Report**

**Anita Fentress**

### **Regional Plans:**

I would like to have area librarians share about what things they are doing in their schools either virtually or by email.

I think it would be helpful if we could share the challenges we have faced and what we have learned that we will carry forward even after the pandemic is over.

## **Shelby County Region Area Representative Report**

**Emily Squires**

### **Regional Actions:**

I have reached out by email to Shelby County Schools Librarians to create a pipeline for TASL news.

### **Regional Plans:**

Two of Shelby County Schools Librarians have two new books out they have authored:

#### The Ballad of Ami Miles

From Goodreads: Raised in isolation at Heavenly Shepherd, her family's trailer-dealership-turned-survival compound, Ami Miles knows that she was lucky to be born into a place of safety after the old world ended and the chaos began. But when her grandfather arranges a marriage to a cold-eyed stranger, she realizes that her "destiny" as one of the few females capable of still bearing children isn't something she's ready to face. With the help of one of her aunts, she flees the only life she's ever known, and sets off on a quest to find her long-lost mother (and hopefully a mate of her own choosing). But as she journeys, Ami discovers many new things about the world... and about herself.

Also, Alice Faye Duncan, the librarian at Middle College High School, has written a new book: JUST LIKE MAMA

From Amazon: Carol Olivia Clementine lives with Mama Rose. Mama Rose is everything—tender and sweet. She is also as stern and demanding as any good parent should be. In the midst of their happy home, Carol misses her mother and father. She longs to be with them. But until that time comes around, she learns to surrender to the love that is present. Mama Rose becomes her “home.” And Carol Olivia Clementine concludes that she loves Miss Rose, “just like a mama.”

This sweet read-aloud is, on the surface, all about the everyday home life a caregiver creates for a young child: she teaches Clementine how to ride a bike, clean her room, tell time. A deeper look reveals the patience, intention, and care little ones receive in the arms of a mother whose blood is not her blood, but whose bond is so deep—and so unconditional—that it creates the most perfect condition for a child to feel safe, successful, and deeply loved.

### **Stones River Region Area Representative Report**

**Liz Hicks**

No report submitted

### **REPORTS FROM AFFILIATES**

#### **AASL/ALA**

**Vicki Winstead**

#### **Affiliate Actions:**

Upcoming AASL Town Hall meeting on November 18 at 6pm Central time. Registration is required.

Affinity group concern-school librarian classification. Information from different states on requirements, certifications, and job descriptions is being discussed and compiled.

#### **Statement of Concern**

Our concern is that the federal (NCES) definition and classification for school librarians is out of date and further perpetuates the devaluation of school librarians. We believe that moving school librarians from the instructional support staff classification (2200) to the instructional classification (2000) would benefit the profession in these ways:

1. Improve our perception as instructional faculty;
2. Increase our ability to recruit to the position;
3. Provide position security;
4. and in some cases, increase salaries.

The concern was submitted on October 22, 2020 and I did sign as President of TASL.

#### **Affiliate Plans:**

Katie Capshaw and Lindsey Kimery will be chapter delegates for 2021.

**TLA**

**Angela Frederick**

No report submitted

**TENN-SHARE**

**Jenifer Grady**

**Affiliate Actions:**

Tenn-Share had excellent turnout from K-12 library staff for its DataFest and Fall Conference. For the first time, there were several Fall Conference sessions for K-12 attendees. Tenn-Share did not host Collection Fair this year, but some of the vendors presented at DataFest, which was well-received.

**Affiliate Plans:**

Tenn-Share seeks K-12 librarians to serve as Board representatives for West and Middle Tennessee. The call for nominations will be sent this month.

**Other:**

The current K-12 reps for Tenn-Share are:

Rebekah Ellis, [rebekah.ellis@knoxschools.org](mailto:rebekah.ellis@knoxschools.org), L&N STEM Academy Library  
Michelle Kornberger, [michellekornberger@att.net](mailto:michellekornberger@att.net), Havenview Middle School  
Rachel Rich, [rerich@lipscomb.edu](mailto:rerich@lipscomb.edu), Lipscomb Academy Upper School Library

**TEL**

**Andrea Zielke**

Currently looking at budgets, right now things are good but cuts may be coming next year. We will start moving into the new state library in January and it will be open to the public in April. It will have a training room that can hold up to 300 people at once with additional training rooms as well (great option for summer PD!).

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**DISCUSSIONS:**

**FEEDBACK ON DRAFT OF FIVE-YEAR AND STRATEGIC PLANS    Jennifer Sharp**

Compared to previous plans Jennifer stated that we mostly stuck with our big four stated goals but added and sorted ideas and plans for our future under one of those big

goals. Jennifer read through the goals in the strategic plan and emphasized certain action steps including our continued efforts to get a State Coordinator and the addition and support of our new EDI committee. Jennifer encourages anyone to comment on either of her shared documents by next Saturday.

## **NEW WEBSITE UPDATES**

**Christa Cordrey**

Christa shared that our new website should be up and ready to go in January. We took a look at some template options and discussed accessibility options and concerns. We will stick with the blue/green/purple of our new logo and Christa said all of our information/database should transfer over easily.

## **ANNOUNCEMENTS**

Special thanks to Vicki for all of her leadership during this tumultuous year, and to all of our officers, reps, and committee chairs for their hard work and flexibility this year.

Erika Long shared that student AASL members and AASL librarian members that are furloughed or have had a pay cut can attend Midwinter for free. She encouraged us all to spread the word!

## **ADJOURNMENT**

**M-NOV7-02: Jennifer Sharp moved to adjourn. Erika Long seconded. Motion carries. The meeting adjourned at 10:36AM CST.**

## **NOVEMBER 7, 2020 MOTION SUMMARY**

**M-NOV7-01: Lindsey Kimery made a motion to accept the Agenda as written. Motion seconded by Blake Hopper. Motion carries.**

**M-NOV7-02: Jennifer Sharp moved to adjourn. Erika Long seconded. Motion carries. The meeting adjourned at 10:36AM CST.**

## **DATES TO REMEMBER**

January, 2021	ALA Midwinter Meeting & Exhibits - Virtual
June 24-29, 2021	ALA Annual Conference, Chicago, IL
September 23-25, 2021	TASL Conference, Embassy Suites, Murfreesboro, TN
October 21-23, 2021	AASL Conference, Salt Lake City, Utah

**Respectfully submitted,**

**Elizabeth Shepherd**

**TASL Secretary 2020**