

## **TASL EXECUTIVE BOARD MEETING MINUTES - April 25, 2020**

Welcome, Introductions and Call to Order: An executive board meeting of the Tennessee Association of School Librarians was held virtually on April 25, 2020. The meeting convened at 9:00 A.M. CST with President Vicki Winstead presiding.

### **VOTING MEMBERS PRESENT**

Vicki Winstead  
Lindsey Kimery  
Ginny Britt  
Elizabeth Shepherd  
Jennifer Sharp

Melanie Collins  
Katelyn Jernigan  
Raina Scoggins  
Sandi Walden  
Angela Frederick  
Johnnie Sue Hawley  
Martha Harris  
Liz Hicks  
Angela Secrest

### **VOTING MEMBERS NOT PRESENT**

Sherry Copeland  
Emily Squires  
Lee Houston  
Cathy Sanders  
Julie Stepp  
Anita Fentress

### **OTHERS PRESENT**

Amanda Smithfield  
Katie Capshaw  
Julie Caudle  
Christa Cordrey  
Jenifer Grady  
Brandi Hartsell  
Blake Hopper  
Xan Lasko  
Kelly Messerly  
Scot Smith  
Andrea Zielke

### **APPROVAL OF AGENDA**

**M-APR25-01: Liz Hicks made a motion to accept the Agenda as written. Motion seconded by Ginny Britt. Motion carries.**

## **APPROVAL OF MINUTES**

Minutes from the February 8th meeting were approved electronically prior to this meeting. Minutes for this meeting will be approved electronically. All minutes are posted to the TASL website in an effort to keep the membership informed about TASL business.

**Motion not needed to approve the minutes since they were approved electronically.**

## **TREASURER'S REPORT**

**Ginny Britt**

### **Treasurer Actions:**

- Current balances in our accounts are:
  - Checking \$10,543.33
  - Savings \$5,021.82
  - PayPal (both) \$6,207.61
- Received additional membership funds since last meeting
- Bookmark Contest printing and monetary awards

### **Treasurer Plans:**

Monitoring accounts, continuing to check the PO Box, preparing for Summer PD and next steps with Conference 2020  
Working with our CPA to file taxes

### **Additional Comments:**

Uncategorized expenses are new banner and tablecloth

## **COMMITTEE AND TASK FORCE REPORTS**

### **ADVOCACY COMMITTEE**

**Lindsey Kimery & Amanda Smithfield**

### **Committee Actions:**

- The Bookmark Contest winners were announced on March 7.
  - Over 250 entries were received.
  - Cindy Knox, Mid-South SCBWI illustrator, judged.
- Librarians of the winners were notified and updated on the delay of prize packs being mailed.
- Representative Whitson is the sponsor of HB2321 and Senator Yarbro is the sponsor of SB2574
- Megan Cusick of ALA Advocacy Office helped develop an email blast for TASL to promote to send to Legislators to support the bill, but due to the COVID-19 Crisis and closure of the Legislative Session, we have not been able to plan a day of advocacy for this.

- Representative Whitson and Senator Yarbro have been contacted for an update.

**Committee Plans:**

- Mail prize packs to librarians of the contest winners as soon as possible.
- Continue to check with Representative Whitson and Senator Yarbro on the State Coordinator Bill.

**AWARDS COMMITTEE****Angela Frederick & Elaine Posanka****Committee Actions:**

- 1) Formed committee. New members are Amy May, Chad Laster, Carrie Clabo, Sally Helton and Sarah Hubbard
- 2) Worked with Christa Cordrey to update Google Form links on website
- 3) Contacted Kelly Messerly to post the call for applications on Social Media. She will start posting the links to the awards on April 30th.
- 4) Extended deadline to apply for Awards to July 25, 2020 with approval from Lindsey Kimery

**Committee Plans:**

- 1) Will start publicizing the Awards and the call for applications through emails to colleagues, listservs in TN, and other social media platforms.

**Additional Comments:**

If the conference in September is cancelled, how will we proceed?

**CERTIFICATION & STANDARDS COMMITTEE****Cindy Welch & Jennifer Sharp****Committee Actions:**

The following TASL members have agreed to serve on the 2020 Standards Committee to help with Standards programming: Pamela Myrick, Katie Derrick, and Amy May. We convened on April 9th to discuss plans for the year. We are currently working on a crosswalk between the AASL Standards and the TEAM rubric.

**Committee Plans:**

Our committee will work to complete the crosswalk between the AASL Standards and the TEAM rubric. We also discussed looking at overlaps between the Standards and the TN state standards for different content areas. We plan to survey the TASL membership to learn more about what people need and want in terms of Standards training. We discussed offering sessions related to Standards at Summer PD and Conference based on the results of this survey.

**CONFERENCE COMMITTEE****Lindsey Kimery****Committee Actions:**

- Paid presenter contracts sent on April 16

- Received: Scott Reintgen, Dr. Kristen Mattson, Alice Faye Duncan
- Not yet received: Kelly Starling Lyons, Peter Reynolds, Steven Yates, Phuong Nguyen & Dr. Lisa Coons
- Cece Bell declined to attend, and Jess Keating has been invited instead. Pablo Cartaya will be contacted if Jess Keating declines.
- Call for proposals posted to web, socials on April 16; Proposal window is April 16-May 15 with presenters notified on May 30.
- Reviewed contract with Embassy Suites representative Maggie Moran on April 9
  - Embassy Suites will waive fees this year if we need to cancel, but they will want us to sign a contract for 2022 now.
  - We can change the dates of the conference and look at late fall dates.
  - We can reduce the number of days for the conference.
  - The hotel reservation link is on the TASL website.
- Scholastic will not be ordering titles outside of what they already stock.
  - Our list of titles will be sent to Scholastic by June 1.
  - Katelyn Jernigan will confirm what Scholastic can/can't stock. We will have to decide how to get the books they will not be providing.
  - Molly Gaughan asked if the presenters can bring their own books.
- NovelCon committee met to plan via Zoom on April 16.
  - Tyler Sainato will lead this committee and host the high school session; Julie Caudle will host middle school, and Julie Shaver will host elementary school.
- Vendor forms and applications have been updated.

#### **Committee Plans:**

- Open conference registration
- Promote the conference via email, web, socials for proposals and registration
- Finalize paid presenters
- Update Make Your Case Materials
- NovelCon is working with Mid-South SCBWI to schedule authors for the NovelCon sessions.
- Awards committee is updating materials and will open the call for nominations soon with the window closing at the end of July.
- Work on sponsorships with Kate Lewallan
- Meeting with TXLA on April 29 to hear about their virtual conference and how they incorporated vendors and sponsors.

#### **Additional Comments:**

We need to discuss back-up plans and alternate scenarios for the conference this year. Here are the plans I've created:

- Plan A- Have the conference as in years past
- Plan B- Have the conference but with adjustments made to accommodate social distancing
- Plan C- Virtual Conference
- Plan D- cancel for 2020

Do we need to gauge interest in having a conference?

If we open registration, is it better to have people wait to pay at a date closer to the conference, like August 30, in the event that we end up canceling so that we don't have to issue refunds?

If we have a virtual conference, what do we charge for that? If anything, or does a virtual conference become a way to promote TASL?

## **CONSTITUTION AND BYLAWS**

**Elizabeth Shepherd**

### **Committee Actions:**

The Constitution and Bylaws were reviewed to determine if any updates/changes should be proposed.

### **Committee Plans:**

1. Proposes changing the wording in Constitution Article V, Section 1 which states, *"and one area representative from each of the nine established TASL regions."*  
The updated version should simply drop the word "nine" and state, *"and one area representative from each of the established TASL regions."*  
This change reflects the update in region structure for TASL from nine to thirteen regions while allowing for future changes without the need to continuously update the bylaws.
2. Proposes changing the wording in Bylaws Article III, A, viii which states that the President *"will attend meetings, either live or virtually, of the TLA as TASL's voting delegate or appoint a representative."*  
The updated version should simply drop the word "voting" and state, *"will attend meetings, either live or virtually, of the TLA as TASL's delegate or appoint a representative."*  
This change reflects the fact that there is not an official voting delegate from our organization needed on TLA's end but we feel it is important to have a TASL member attend the meetings.
3. Proposes changing the wording in Bylaws Article V, Section 1 which states, *"through publication in the newsletter one name for each office."*  
The updated version should add the phrase as follows, *"through publication in the newsletter or other communication one name for each office."*  
This change reflects the update that we are primarily using our blog to communicate with membership.
4. Proposes changing Bylaws Article V, Section 2 for the required members of the Conference Committee. The Section states, *"composed of the current conference chair, the future conference chair, local arrangements chair and other needed members."*

The updated version should change to state, *“composed of the current conference chair, the Secretary, and any other committee members chosen by the conference chairperson.”*

This change aligns the requirements with what is stated in the Officer and Committee Handbook.

5. Proposes changing the wording in Bylaws Article V, Section 3 which states, *“and published in the appropriate committee notebook.”*

The updated version should change to state, *“and published in the Officer and Committee Handbook.”*

This change reflects the fact that committee chair duties are covered completely in the Officer and Committee Handbook.

In accordance with the bylaws this is being presented to the executive board at least 60 days prior to our annual meeting. Next steps would be to post the proposed change in TASL Talks at least 30 days prior to our annual meeting and then to vote on the proposed change at our annual meeting where it would need to pass with a two-thirds majority.

#### **Additional Comments:**

The Bylaws Committee Chair will be checking in with various officers to check in that certain sections of the Constitution and Bylaws are being met.

#### **FINANCE COMMITTEE**

**Ginny Britt**

Nothing to report

#### **HANDBOOK REVISION TASK FORCE**

**Elizabeth Shepherd**

#### **Committee Actions:**

Jennifer passed the reins of this task force off to Elizabeth Shepherd. We have a good list of members who have volunteered to help with the revisions.

#### **Committee Plans:**

We will be contacting the committee members and sharing a digital version of the handbook so comments can be made collaboratively. We are also considering dividing up the handbook so members can each contact different officers and committee chairs to confirm responsibilities and clarify any changes or additions that need to be made.

We plan to have a revised handbook ready for review by our annual meeting in order for the board to vote to accept it at the November meeting.

#### **Additional Comments:**

If any officers or committee chairs are immediately aware of changes that they know should be made please go ahead and send that to [eshepherd78@gmail.com](mailto:eshepherd78@gmail.com) anytime

## INTELLECTUAL FREEDOM COMMITTEE

Xan Lasko

**Committee Actions:** To prepare presentation for TASL yearly conference with up-to-date information about intellectual freedom issues that affect our membership.

**Committee Plans:** The committee - myself and Jane Phelps. Doreen Brown withdrew herself from the committee. We are planning on covering these topics at TASL Conference:

- Banned Books Week
- Current issues about legal/legislation regarding books and/or libraries - Office of Intellectual Freedom Blog - main source
- Emphasize the need to report book challenges to ALA for better documentation

## STRATEGIC PLANNING COMMITTEE

Jennifer Sharp

### Committee Actions:

The 2020 Strategic Planning Committee consists of the following TASL members:

Sandi Walden	sandi.walden@gmail.com	Area Rep West
Katelyn Jernigan	katelyn.jernigan@mnps.org	Area Rep Middle
Martha Harris	mbharris1218@gmail.com	Area Rep East
Emily Haverkamp	ewhaverkamp@gmail.com	At Large
Katie Capshaw	kbcapshaw@gmail.com	At Large
Carol Nanney	nanneyc@mckenzie-schools.org	At Large
Kelly Messerly	messerlyk@rcschools.net	At Large
Blake Hopper	blake.hopper.tasl@gmail.com	At Large

We convened on Monday, March 9th to discuss our plans for the year. We are currently reviewing the 2020 Strategic Plan to identify areas we would like to keep, revise, or remove for next year's plan.

### Committee Plans:

Our committee will split the Strategic Plan into a Five-Year Plan and a Strategic Plan as indicated in the TASL Officer Handbook. The Five-Year Plan will focus on broad, long-term goals we would like to achieve as an organization. The Strategic Plan will suggest specific areas of focus and action items for the President and Executive Board. We will work on developing these two plans in the coming months and will present our final Strategic Plan at the November 2020 board meeting.

## MEMBERSHIP COMMITTEE

Martha Harris

**Committee Actions:**

Continued support of members as they reach out with questions about the status of their membership, questions about payment, and other issues as they arise.

**Committee Plans:**

I plan to reach out closer to the time of summer pd and conference to encourage everyone to update their membership and invite friends to join.

**Additional Comments:**

Thanks again to the wonderful Christa Cordrey. Her calculations show growth so far this membership year!

	Members	Membership dues collected
2019	272 by March 31 (492 total)	\$9,075 by March 31 (\$16,745 total)
2020	318	\$15,080

**NOMINATING COMMITTEE****Jennifer Sharp****Committee Actions:**

-The 2020 Nominating Committee includes the following TASL members:

Name	E-Mail	Region	Grade Level
Chair: Jennifer Sharp	Jennifer.Sharp@mnps.org	Middle	High
Elizabeth Shepherd	eshepherd78@gmail.com	Middle	Elem
Katie Cozzens	kcozzens@colliervilleschools.org	West	High
Amber Moser	amber.moser@knoxschools.org	East	District
Christa Cordrey	Christa.Cordrey@rcstn.net	Middle	Middle/High

The Nominating Committee convened on March 5th to create a plan for our work this year. We are currently working on generating a list of eligible candidates with both internal input and external input.

We have shared a nomination form with all TASL members to solicit external nominations. Nominations via this form are due by the end of the day on Monday, April 27th.

**Committee Plans:**



The Nominating Committee will reconvene next week to discuss nominations and narrow down our list of candidates. We will begin to reach out to potential candidates and verify if they are willing to run for the office for which they've been nominated. Our goal is to finish this work by the end of May. We will notify Vicki Winstead when we have completed our slate of officers for 2021 so that she can notify the membership at least 30 days in advance of the annual conference.

## **PROFESSIONAL DEVELOPMENT**

**Katie Capshaw**

### **Committee Actions:**

We have decided to move Summer PD to a virtual platform.

We have decided the following:

-We will have two three day windows for presenters to offer a webinar style session. June 9-11 and July 14-16.

-Call for presenters will be pushed again. Deadline will be May 8th.

-Registration will begin May 18th. Cost will be \$15 and will allow access to all the webinars.

-Certificates will be provided for each session completed.

-A list of registered members will be given to a facilitator to check before letting people in the Zoom room to attend each session.

### **Committee Plans:**

Push for more presenters this week and next.

Work on registration form and session schedule

## **TECHNOLOGY COMMITTEE**

**Kelly Messerly**

### **Committee Actions:**

- Continued support of TASL initiatives via social media avenues
- Call for Proposals out - with updates coming at regular intervals
- Continued growth of social media engagement - gained 48 new Twitter followers in April (typically gain between 6-20, averaging 12)

### **Committee Plans:**

- Awards and Nominations window open - notifications going out as soon as website is updated w/ 2020 dates
- Welcome/reintroduce board members via socials (as members are willing)
- Update on PD and conference plans as needed

### **Additional Comments:**

- Willing to push anything any board members deem necessary - feel free to create desired graphics or include pictures to expedite/emphasize messages

**VSBA**

**Scot Smith**

**Affiliate Actions:** Please supply actions by the affiliate since the last board meeting.

Cece Bell, the winner of the Primary Division of the VSBA, has canceled her appearance at the 2020 TASL Conference. We are looking for authors to replace her.

The four selection committees submitted their final round of nominations in February. Piper Nyman of Metro Nashville Public Schools, Jamie Kelly of Knox County Public Schools, and Emily Farmer of Nashville Public Library are the chairs of the selection committees. The committees will meet in May to create their addendums of ten titles to add to the 2020-2021 list of nominations. The Intermediate, Middle School, and High School committees plan to meet virtually. The primary committee hopes to meet in person.

The deadline for submitting VSBA ballots for the 2019-2020 is now May 27. The ballots were created and post in March. See comments about voting below.

**Affiliate Plans:** Since most (I assume all) school systems in Tennessee are closed for the remainder of the school year, we have been struggling with ways to conduct voting. We have discussed several options and arrived at the conclusion that there are no good solutions. We have moved the deadline for the submission of ballots to Friday, May 27. Our hope is that school and public librarians can reach out to enough students so that we can have some degree of equitable participation in all four divisions. We are open to suggestions.

Julie Caudle of Williamson County Schools will become the VSBA co-chair, effective June 1, 2020.

**STATE COORDINATOR TASK FORCE**  
**Kimery**

**Lindsey**

**Committee Actions:**

- A [Handout](#) about the State Coordinator Bill was prepared and included in information given to Legislators on March 10, 2020, for TN Library Legislative Day.
- Best turnout yet of school librarians for TN Library Legislative Day
- Representative Whitson is the sponsor of HB2321 and Senator Yarbro is the sponsor of SB2574

- Megan Cusick of ALA Advocacy Office helped develop an email blast for TASL to promote to send to Legislators to support the bill, but due to the COVID-19 Crisis and closure of the Legislative Session, we have not been able to plan a day of advocacy for this.
- Representative Whitson and Senator Yarbrow have been contacted for an update- Senator Yarbrow said the bill is likely shelved for this year because when the Legislative Session opens on June 1, it will be centered on COVID-19.

**Committee Plans:**

- Continue to check with Representative Whitson and Senator Yarbrow on the State Coordinator Bill.

**AASL STATE-LEVEL LEADER TASK FORCE**

**Erica Long**

**Committee Actions:**

Compiled a list of state conferences for administrators (principals and superintendents)

April meeting with the committee comprised of giving updates on the data we've compiled individually and what states have been doing at the local levels in terms of advocacy and distance learning due to COVID-19

**Committee Plans:**

I have reached out to someone in the Tennessee Principals Association and am waiting to hear back on when they will have a call for proposals. This summer I plan to connect with those librarians willing to submit proposals (and present with their administrator) to discuss the process.

**Additional Comments:**

Dinah Wade has agreed to be a presenter for conferences should proposals be accepted.

**AREA REPRESENTATIVE REPORTS**

**Buffalo Region Area Representative Report**

**Angela Secret**

**Regional Actions:** Reaching out again to my region.

**Regional Plans:** Staying Connected I would like to know how librarians are coping during these challenging days. What resources are they using for children and parents?

Some good news from Williamson County Schools is that our district leaders are collaborating with librarians more than ever. They asked us to create a virtual book club for middle school and for high school. This has allowed us to partner with the Williamson County Public Library to use their subscription to Hoopla so that our students can have access to the books we're reading. We are also using TEL's Teen Book Cloud, and the Gutenberg Project. We communicate via Google Classroom. We have around 350 participants between the two clubs, and that includes students, teachers, administrators, and one school board member.

I would like to know if TASL has an online flyer to send out to get more TASL members.

**Additional Comments:**

Please list any other pertinent information that falls outside the parameters of the areas above.

Missy Locke

I'm librarian at Richland School for grades 6-12 in Giles County. I have an amazing principal and superintendent who support me. I guess my biggest battle is finding ways to get high schoolers into the library.

**Clinch River Region Area Representative Report**

**Cathy Sanders**

Nothing to report

**Davidson County Region Area Representative Report**

**Katelyn Jernigan**

**Regional Actions:**

No actions taken.

**Regional Plans:**

Will inform area of things discussed by the board.

Remind people of Summer PD (if happening or alternate plans)

Give dates of conference and sign up dates

**Falling Water River Area Representative Report**

**Lee Houston**

**Regional Actions:**

The only actions taken were to locate a place and time for a summer in-service. We secured Stone Memorial High School in Crossville, TN for July 7<sup>th</sup>.

As of right now with Covid-19, all those plans are on hold until we here from our district on how to proceed.

**Regional Plans:**

Our plans will be to get the summer workshop finalized if it's a possibility. If not, I will send out cancellations.

**Additional Comments:**

We may want to do summer workshops remotely this year.

**Hamilton County Region Area Representative Report**

**Melanie Collins**

**Regional Actions:**

Sent an email to all of the Hamilton County librarians and many of the private school librarians during the membership drive. I heard back from a few of the Hamilton Co. librarians that they were planning to renew their membership, but I didn't hear back from any of the others.

**Regional Plans:**

Hamilton Co. librarians are meeting via Zoom every Friday (elementary at 10am and secondary at 1pm) to collaborate. Librarians are taking many different approaches to engage students like online book clubs, read alouds, virtual library websites, online lessons, etc. It has been suggested to use some of the extra time to "clean up" and work in Atrium.

The Library Leadership Team is in the process of planning our Summer Librarian's Institute as well as developing a professional development plan for May. Our most pressing issue is to create a protocol for cleaning and disinfecting books as they are returned.

Our region had two schools significantly damaged in the tornados a couple of weeks ago. We would appreciate any advice or support in regards to rebuilding those collections.

**Additional Comments:**

Please list any other pertinent information that falls outside the parameters of the areas above.

Question to discuss- What will be your cleaning procedures for returned books as we close out the school year?

**Hatchie River Region Area Representative Report**

**Sherry Copeland**

Nothing to report.

**Holston River Region Area Representative Report**

**Johnnie Sue Hawley**

**Regional Actions:**

Reaching out again to my region.

### **Regional Plans:**

I would like to know if librarians are coping during these challenging days. What resources are they using for children and parents.

Holston River region questions I've been asked to bring up during the meeting:

How are librarians handling (1) End-of-the-year inventories--is anyone doing those?

(2) What are systems quarantine procedures with taking in books? Anyone still checking out during this stay-at-home time?

(3) What are the general end-of-year procedures regarding the library?

### **Knox County Region Area Representative Report**

**Raina Scoggins**

**Regional Actions:** Had a brief discussion with Brandi Hartsell about trying to get info from our KC folks.

I have been unable to secure a venue for summer PD in Knox County.

**Regional Plans:** Trying to figure out the easiest way to have library books returned

**Additional Comments:** Maybe we can reach out to someone else for a nearby PD venue?

### **Obion River Region Area Representative Report**

**Sandi Walden**

**Regional Actions:** none

**Regional Plans:** I plan to pass along to my region any info about summer pd and conference as it comes available.

### **Ocoee River Region Area Representative Report**

**Martha Harris**

**Regional Actions:**

Please supply actions taken by the area representative since the last board meeting.

**Regional Plans:**

I plan to reach out to my area to inform them about summer pd opportunities and, eventually, the fall conference. I will also encourage them to attend and make sure their membership is up-to-date.

**Additional Comments:**

I think I speak for all librarians in my area when I say that we are eager to help, in any way, those affected by the recent middle TN tornados.

**Red River Region Area Representative Report**

**Anita Fentress**

Nothing to report.

**Shelby County Region Area Representative Report**

**Emily Squires**

**Regional Actions:**

I have sent out emails to all our librarians in Shelby County introducing myself.

**Regional Plans:**

keep sending out resources that can help librarians as we transition to distance learning.

**Additional Comments:**

Congratulations to Emily Squires of Houston Middle, she has been selected to attend "The Battle of the Ballot Workshop" in Nashville, TN in June depending on the health situation.

Alice Faye Duncan is making her picture books available as free PDF files for teachers, librarians and parents. They can make free book requests when they visit my website: [www.alicefayeduncan.com](http://www.alicefayeduncan.com).

**Stones River Region Area Representative Report**

**Liz Hicks**

**Regional Actions:**

Scheduled Summer PD

**Regional Plans:**

Promotion of opportunities offered through TASL.

**Additional Comments:**

My venue for Summer PD (Blackman High School) will be closed for the summer, but I am willing to help facilitate online opportunities.

**REPORTS FROM AFFILIATES**

**AASL/ALA**

**Vicki Winstead**

**Affiliate Actions:**

The Tennessee Association of School Librarians was selected as the recipient of the 2020 American Association of School Librarians' Chapter of the Year Award!

<http://www.ala.org/news/member-news/2020/04/tennessee-association-school-librarians-receives-aasl-chapter-year-award>

We will be recognized at a Virtual Awards Ceremony, date to be determined.

**Affiliate Plans:**

Vicki Winstead and Lindsey Kimery will attend the ALA Virtual Conference this summer. More information to come from ALA, including dates, times and schedule.

**TLA**

**Blake Hopper**

**Affiliate Actions:** Please supply actions by the affiliate since the last board meeting.

TLA canceled the 2019 conference.

Officer elections were held.

President Elect -- Sharon Edwards

At-Large Rep School Libraries -- Angela Frederick

At-Large Rep Public Libraries -- Lon Maxwell

At-Large Rep Friends/Retirees/Trustees -- Susie Reis

**Affiliate Plans:** Please supply any future plans of your affiliate.

TLA is looking to include students during Legislative Day next year.

**TENN-SHARE**

**Jenifer Grady**

**Affiliate Actions:** Tenn-Share is recruiting for a Vice-President and would prefer this person to be a K-12 librarian.

In Tenn-Share's spring newsletter, it will be asking which of these resources are of interest:

<https://www.tenn-share.org/survey/TakeSurvey.asp?SurveyID=522983408821G>

**Affiliate Plans:** Tenn-Share is waiting to decide if it will host DataFest and Fall Conference this year.

Other:

The three K-12 reps for Tenn-Share are:



Rebekah Ellis, [rebekah.ellis@knoxschools.org](mailto:rebekah.ellis@knoxschools.org), L&N STEM Academy Library Michelle Kornberger, [michellekornberger@att.net](mailto:michellekornberger@att.net), Havenview Middle School Rachel Rich, [rerich@lipscomb.edu](mailto:rerich@lipscomb.edu), Lipscomb Academy Upper School Library

**TEL**

**Andrea Zielke**

**Affiliate Actions:**

Added Tumblebooks to TEL until 8/31.

Added Gale High School Edition to add a smaller subset of Gale OneFile of curriculum aligned resource for K12

Participated in TASL Webinars on 4/8

**Affiliate Plans:**

Travel restricted until the end of FY, June 30, 2020.

Will be looking at resources to add to TEL with CARES funding.

**Additional Comments:**

Business as usual.

**Unfinished Business**

No unfinished business to report.

**NEW BUSINESS**

**HANDBOOK COMMITTEE TASK FORCE**

**Vicki Winstead**

At the February 8th meeting Vicki Winstead proposed the creation of a Handbook Committee Task Force with the intent of updating and revising the Officer and Committee handbook. At the time Jennifer Sharp was appointed as chair but since then Elizabeth Shepherd has volunteered to take over with Jennifer still serving on the task force. Task Force chairs must be approved by the Executive Board.

**M-APR25-02: Katelyn Jernigan moved to make Elizabeth Shepherd the new official Handbook Committee Task Force Chair. Jennifer Sharp seconded. Motion carries.**

**DISCUSSIONS:**

**STATEWIDE DISTRICT CONTACT LIST UPDATE**

**Jenifer Grady**

Jenifer had spoken with Andrea Zielke previously about creating a consolidated contact list for librarians across the state, public and private, and wanted to introduce the topic here for discussion.

Andrea has pulled private and public school information from the Department of Education's database and has a framework of that data separated by region. Vicki Winstead stressed the importance of the data being stored online as a sort of living document that could be worked on collaboratively. Andrea shared that was how she created the document and shared the link to that document with the board. Jenifer and Andrea will be working together to combine the information Andrea pulled with information that TennShare has put together for a more comprehensive and accurate list.

### **VSBA VOTING FOR 2020**

**Scot Smith**

Scot is looking for any input at all on the best way to facilitate voting on the VSBA titles for this year. The decision has already been made to push the deadline back to May 27th. He and his committee have come up with a few options to consider:

1. Librarians coordinate on their own whatever works best to collect votes directly from students, with online response being encouraged
2. Librarians reach out to classroom teachers and ask them to collect votes from their class and then submit to librarians who will submit to VSBA.
3. Librarians collect votes during pick up/drop off procedures perhaps through the use of paper ballots
4. Librarians can reach out to their local public libraries to see if they can assist by being a voting location for VSBA.

Andrea Zielke mentioned possibly using the summer reading software being pushed out and used by many of our public libraries this summer as a vehicle for VSBA voting.

Several board members mentioned that the reality is librarians are just going to have to do what works best for them and their schools and students, there isn't going to be a one size fits all solution. Scot agreed that choice one of the options would be the best one. Scot plans to draft a proposal to send to his steering committee and will get a copy to Vicki Winstead before he pushes it out to the membership.

### **SUMMER PD**

**Katie Capshaw**

Vicki Winstead opened the discussion on Summer PD by sharing that during discussions with officers and with Katie Capshaw it was determined that the best course of action with Summer PD is to go virtual.

Katie Capshaw shared that only one school that had previously committed to hosting was still available but that the librarian of that school was not comfortable hosting because of health issues.

Katie shared that we are looking at two three-day windows, June 9-11 and July 14-16, in order to spread out the sessions and not overwhelm attendees with entire days full of Zoom meetings.

Katie mentioned that the call for presenters only returned four or five people willing to present but that she will be pushing for that again once we announce the change to virtual. Deadline to apply to present is May 8th.

Cost of Summer PD will be \$15 which will give attendees access to all sessions both weeks. Logistics are still being worked out as far as how the links to the sessions will be rolled out. Facilitators will be needed for each session and part of their job will be to check that everyone attending paid for Summer PD. Summer PD will not be open to nonmembers, anyone who wants to attend needs to become a member of TASL. Certificates for PD credit will be given for each hour attended. PD credit will only be given to those who attend live. Facilitators will help determine who that is. Registration will open May 18th.

There was some discussion about whether or not sessions could be viewed later. Christa Cordrey mentioned that we simply do not have the space to store so many large video files. We also want to make sure that everyone receiving credit actually views the sessions so only counting the live participants insures that.

The question arose about whether or not we actually need to charge and Vicki explained that we need the revenue generated by Summer PD, it has already been figured into the yearly budget. Presenters however will not need to pay the registration fee.

We are also looking into the possibility of having authors do a few sessions. Liz Hicks offered to look into that. Elizabeth Shepherd brought up the thought of having roundtables schedules as sessions. Andrea Zielke offered to do TEL sessions. We are looking for all sorts of ideas, anyone with additional thoughts should contact Katie Capshaw.

## **2020 CONFERENCE**

**Lindsey Kimery**

Lindsey is looking at four different plans as her committee prepares for conference:

1. Business as usual
2. Have conference with adjustments for whatever regulations are current from the CDC at the time of conference
3. Go virtual
4. Not have conference at all

Right now we are basically in a holding pattern. We are continuing to prepare but simply don't have all the information about what September will look like. We are hoping to know more as we move into mid-summer. Lindsey is looking at other big conferences to

see how they are handling things. The call for presenters is out for conference but we are holding on registration because of all the uncertainty. The expectation right now is to be flexible and try to be ready for literally anything.

Andrea Zielke shared that Gale is under a no travel policy and she is not sure when that will be lifted. Lindsey is concerned that is an issue for a lot of our vendors. Katie Capshaw suggested surveying vendors about their availability but Raina Scoggins brought up that they may be in the same boat as us and not know about their status in September either.

As far as our commitment to Embassy, Lindsey shared that we can shift our dates around if needed if we commit to the in-person conference. There are concerns about folks being burnt out of virtual learning. Scot suggested we maybe postpone to having it in the spring. Jennifer Sharp reminded everyone that no matter what we decide we need to be fiscally conscious because conference is such a huge expense and there are a lot of factors to consider: travel bans in some school systems, lack of funding for librarians who depend on their systems to pay for conference fees, etc. We literally cannot afford to put on a huge conference and have low attendance. Elizabeth Shepherd also reminded everyone that the by-laws state that we must have an annual meeting once a year, but they don't state how that meeting needs to occur. Vicki Winstead said we might need to look into how to do that virtually for sure.

The suggestion was made to perhaps double up with TLA for their conference, perhaps creating a mini-conference with a school librarian track within their larger conference. Jennifer Sharp said it's a good possibility but logistics would be a big issue. Liz Hicks suggested ISTE as an option as well. It was suggested that perhaps if we go virtual that vendors could help pay for a larger platform to stream with. Vicki reminded everyone we don't need to make a decision today, we have a month or so before that happens. Lindsey is on top of the trends and is gathering information so that when the time comes to make that decision we will be able to make a truly informed one.

## **BOOKSTORE UPDATE FROM SCHOLASTIC**

**Katelyn Jernigan**

Scholastic's regional office said they will not purchase anything outside of what they have in house and are wondering if presenters could bring their own books. Lindsey had suggested that we look into also using Parnassus or Barnes & Noble to fill in the gaps that exist but everything depends on the variables as discussed earlier in the meeting.

## **STANDARDS UPDATE**

**Jennifer Sharp**

Committee will be working on a Google form asking what people are looking for when it comes to standards training. Jennifer would love to also get emails from anyone who has specific needs for standards in their district.

## **ANNOUNCEMENTS**

Vicki Winstead reminded everyone that May 7th is our last webinar of the spring. Jennifer Sharp is looking for someone to take over organizing webinars for next year.

## **ADJOURNMENT**

**M-APR25-03: Liz Hicks moved to adjourn. Angela Secrest seconded. Motion carries. The meeting adjourned at 11:00AM CST.**

## **APRIL 25, 2020 MOTION SUMMARY**

**M-APR25-01: Liz Hicks made a motion to accept the Agenda as written. Motion seconded by Ginny Britt. Motion carries.**

**M-APR25-02: Katelyn Jernigan moved to make Elizabeth Shepherd the new official Handbook Committee Task Force Chair. Jennifer Sharp seconded. Motion carries.**

**M-APR25-03: Liz Hicks moved to adjourn. Angela Secrest seconded. Motion carries. The meeting adjourned at 11:00AM CST.**

## **DATES TO REMEMBER**

May 7, 2020: TASL Webinar: 2019-2020 in the Rearview and 2020-2021 on the Horizon

June 24-26, 2020: ALA Annual Conference - Virtual

Summer 2020: TASL Summer Road Trip (dates and locations TBD)

September 27-29, 2020: TASL Conference - Murfreesboro, TN

**Respectfully submitted,**

**Elizabeth Shepherd**

**TASL Secretary 2020**