

TASL Executive Board Meeting Minutes - February 3, 2018

Welcome, Introductions and Call to Order: An executive board meeting of the Tennessee Association of School Librarians was held on February 3, 2018, through virtual meeting. The meeting convened at 9:00 A.M. with President Blake Hopper presiding.

Voting Members Present Blake Hopper

-- President Misti Jenkins -- Immediate

Past President Jennifer Sharp --

President Elect Amy Balducci --

Secretary Elizabeth Shepherd --

Treasurer Sherry Copeland -- Area Rep

Jackie Gregory -- Area Rep Cathy

Sanders -- Area Rep

Voting Members Not Present

Shannon Minner Julie Stepp

Katherine Cozzens Raina

Scoggins Rebecca Marino

Cindy Martin

Others Present

Beth Frerking

Jennifer Grady

Judy Bivens Erika

Long Krista

Grace Jenifer

Grady Lindsey

Anderson Ginger

Kirchmyer

Approval of Minutes

Minutes from the September 2017 meeting were approved electronically prior to this meeting. Minutes for this meeting will also be approved electronically. All minutes are posted to the TASL website in an effort to keep the membership informed about TASL business.

Treasurer's Report Elizabeth Shepherd

Elizabeth Shepherd, Treasurer, submitted the Treasurer's report, stating,

Balances:

As of 2/28/18

Main Checking: \$26,719.24

**Secondary Checking:
\$6,224.40**

Savings: \$25, 017.47

PayPal: \$3, 994.36

FEB3-1: Sherry Copeland made a motion to accept the Treasurer's Report.
Motion seconded by Jennifer Sharp. Motion passed.

Committee and Task Force Reports

201+ Conference Committee Jennifer Sharp

Jennifer Sharp submitted the 2018 Conference Committee report,
stating,

Committee Actions: -Selected theme for 2018 Conference: "The Future is Now!" and
accompanying graphic (graphic by Erika Long)

-This year's hashtag will be #TASLCon18 in keeping with previous
years

-The 2018 Conference Committee has been finalized and is on the TASL website.
or Prizes: **Kate**

Lewallen

2018 TASL President and
Business Meeting: **Blake Hopper**
Sponsorships and

TASL
Conference

Contest: **Martha
Harris Blake
Hopper**
TASL

Exhibit Hall:
**Jamie
Bevins
Ginny Britt**

Conference
Contest: **Martha
Harris Blake
Hopper**

VSBA Banquet
Set-Up: **Tracy
Parker**
VSBA Banquet
Set-Up: **Tracy
Parker**

2018 TASL
Secretary: **Amy
Balducci**

2018 TASL Treasurer: VSBA Awards: TASL Awards:
Elizabeth Shepherd Scot Smith Krista Grace

2018 Immediate Past
President, Featured Speakers:
Misti Jenkins

Business
Meeting Set-Up:
**Brian Seadorf
Martha Harris**

Conference
Shirt Sales:
**Joyce
Claassen**
Conference
Shirt Sales:
**Joyce
Claassen**

Technology
Support: **Christa
Cordrey Erika
Long**

Registration:
Amy Balducci

Technology
Support: **Christa
Cordrey Erika
Long**

Photography
: **Lea Glass**

Bookstore:
**Lindsey Anderson
Josie Callahan**

Conference
Bags: **Misti
Jenkins Brian
Seadorf**
Conference
Bags: **Misti
Jenkins Brian
Seadorf**

Novel Conversation
Coordinator: **Liz
Hicks Jeane
Trovato**

Session

Facilitators: **Vicki
Winstead**

Social Media and
Conference App:
Christa Cordrey

Author Facilitators:
Liz Hicks

Author Facilitators:
Liz Hicks

-Misti Jenkins arranged for some awesome paid presenters:

- Mr. Schu (Librarian)
- Rob Buyea (Author - Elementary/Middle)
- Katie McGarry (Author - High)
- Jeff Zentner (Author - High)
- Sandra Hughes-Hassell (Librarian, Professor)
- Heather Moorefield-Lang (Librarian, Professor)
- Alvin Irby (Literacy Champion, Author - Elementary)
- Ronald Kidd (Author - Middle)
- Kristin Tubb (Author – Middle)
- Stephen Bargatze (Magic!)

-Amy and Jennifer have sent contracts to all paid presenters for completion.

-Currently developing a preliminary schedule.

Committee Plans: Prior to next
TASL Board Meeting:
-Finalize schedule.
(February)

-Call for member presenters (need to determine when summer PD call will go out so we

can time accordingly).

-Work with Blake to secure event insurance.

-Design conference registration form with Amy & Christa.

-Work with Jamie to update exhibits/vendor form and contracts.

-Review/select member presenters.

-Work with Christa on Sched for conference.

-Work with Lindsey and Josie on getting Scholastic all the information they need for the bookstore.

-Secure rooms at Embassy for paid presenters.

Advocacy Committee Lindsey Anderson

Lindsey Anderson submitted the Advocacy Committee report, stating,

Committee

Actions:

The TASL Bookmark Contest was posted to the TASL website, shared by Blake via email, and shared on Twitter on Jan. 14.

The Advocacy portion of the TASL website was updated to include upcoming library legislative dates, School Library Month, and links to Reporting Censorship, and the TLA Legislative Watchlist page.

I am working with the Gubernatorial Task Force (Beth Frerking, Denise Tabscott, Carol Nanney, Amanda Smithfield) to create questions that librarians can ask in town hall meetings.

A survey is being developed to send to TN librarians to get information that we can

share with educational leadership, the gubernatorial candidates, and the general public about libraries in TN. The survey is modeled after AASL's School Libraries Count survey from 2012 and TASL leadership has provided input on the survey. It will provide TASL with basic demographic data, highlight the value of school libraries, show our needs, and give librarians a chance to submit questions for our gubernatorial candidates. A final version will be sent to TASL Executive Leadership 1-28-18.

Committee

Plans:

The survey will be sent out to TN librarians on 2-1-18.

I am creating questions for our next TASL chat that's on legislation. I've reached out to Sharon Edwards at TLA for her input. I will ask the Gubernatorial Task Force for their input.

I will be looking into TN Library Legislative Day and National Library Legislative Day to see what I need to do, share, attend, etc.

I need to get judges for the bookmark contest, find out about printing the winning designs, and sharing those throughout the state.

Awards Committee Krista Grace

Krista Grace submitted the Awards Committee report, stating,

Committee

Actions:

I have been seeking members to fill this committee. Martha Harris has definitely committed to serve on the committee and Liz Hick may also serve on it as well. I am awaiting some feedback.

Committee Plans: Applications for awards and advertisements for the awards will go out in March via Social Media and email.

Additional Comments: I would like to have one or two more committee members. If

you know of anyone who would be willing to serve, please send them my way.

Certification Committee Judy Bivens

Judy Bivens submitted the Awards Committee report, stating,

Committee

Actions:

The committee will be following the release of the 2017 National Library Standards and opportunities for professional development related to the new standards.

The AASL CAEP Coordinating Committee is currently developing draft 2019 AASL CAEP Standards for the Preparation of School Librarians. We will be continuing meetings and feedback at ALA MW 2018 in Denver. The goal is to correlate these standards with the 2017 National Library Standards. These AASL CAEP standards are used by the state of Tennessee for universities preparing school librarians.

Finance Committee Elizabeth Shepherd

Elizabeth Shepard submitted the Finance Committee report, stating,

Committee

Actions:

Transition to the new Treasurer went smoothly. Thanks to Lynn Lilley for her years of service and her continued assistance with the transition. Lynn set up a new PO Box in Murfreesboro and facilitated the transition to a Regions branch in Murfreesboro as well as took time to train the new Treasurer.

Purchased a new deposit stamp for the checks as the current one is seriously outdated. Cost was under \$50 and we are currently waiting for it to arrive.

Obtained a tax exempt WalMart card in an effort to streamline purchasing items for TASL and saving on tax. Would like to remind all board members to use our tax-exempt

number/form when making purchases whenever possible. If anyone needs a copy or if anyone ever needs to borrow the tax-exempt card please let me know.

Committee Plans: Will be actively looking for ways to streamline and save money where possible. Other board and committee members are encouraged to pass along money-saving ideas as well. A particular area of concern is the loss we are taking with the conference.

2013 2014 2015 2016 2017

Conf Income 56,377.96 66,058.00 58,049.00 67,600.00 59,849.00

Conf Expenses 53,052.82 65,063.04 60,564.10 69,711.49 82,862.14

Profit/Loss 3,325.14 994.96 -2,515.10 -2,111.49 -23,013.14

Tax-exempt letter is available for purchases made through TASL; will expire in 2019

Intellectual Freedom Committee Beth Frerking

Beth Frerking submitted the Intellectual Freedom Committee report, stating,

Committee Actions: I have contacted ALA's Office of Intellectual Freedom and updated the contact information for TASL and am on the email list for ALAOIF.

I sent a quick email introducing myself to TLA's committee chairs.

There is now a link for information on reporting challenges on the Advocacy page of the TASL website. Thanks Christa!

Committee Plans: Will promote Banned Books Week 2018 - September 23 – 29.

Plan to attend the February 22 web meeting by ALAOIF.

Will write a blog post regarding the importance of having a reconsideration policy for Ginger to have on hand in case she needs something quickly.

Additional Comments: Have we ever given thought to celebrating Choose Privacy Week?

Long-Range Planning Committee Misti Jenkins

Misti Jenkins submitted the Long-Range Planning Committee report, stating,

Committee Actions: The 2018 LRP Committee has been established. The members are

- Misti Jenkins, Chair (PP)
- Raina Scoggins (Area Rep, East)
- Jackie Gregory (Area Rep, Middle)
- Sherry Copeland (Area Rep, West)
- Beth Frerking (PP)
- Hannah Little (PP)
- Vickie Winstead (Former Secretary)
- Judy Bivens (Committee Chair)

Committee

Plans:

- Committee members will review the 2018 LRP.
- Committee members will share feedback on the 2018 LRP and current TASL actions.
- Committee members will draft and present the 2019 LRP at the September Board meeting.

Membership Committee Cristol Kapp

Cristol Kapp submitted the Membership Committee report electronically, stating,

Professional Development Brenda Goins & Katie Capshaw

Brenda Goins and Katie Capshaw submitted the Professional Development report, stating, **Committee Actions:** *The Road Trip dates are June 20 for East at Pellissippi State Community College in Blount County. West is June 28 at Jackson State College.

*Stephani Ham will be our keynote speaker at both sites, and the contract has been written for her to sign and finalize.

Stephanie Ham Metro Nashville Public
Schools

Stephanie Ham serves as the Director of Library Services for Metro Nashville Public Schools, where she oversees 130 school library programs and librarians across Music City. Before becoming the Director of Library Services, she was a middle school teacher and high school librarian, and most recently served as the Project Coordinator of Limitless Libraries, a partnership program between Metro Nashville Public Schools and Nashville Public Library. She was also named a 2014 Library Journal Mover & Shaker. During her time as a Lilead Fellow, she will focus on changing the role of the school librarians from an operational position to an instructional partner that is a valued resource for school based administrators and staff.

Committee Plans: We are working on a favor to give to all the attendees. The call for presenters will be sent out in March. We are also planning on making sure there are sessions that go over the new standards.

Additional Comments:

I would like to have the presenter proposals sent to the committee chairs in addition to the others, if possible. I think it would make it easier when scheduling.

Technology Committee Christa Cordrey

Christa Cordrey submitted the Technology Committee report, stating,

VSBA Scot Smith

Scot Smith submitted the VSBA Committee report, stating,

The three nominating committees (Primary, Intermediate, and YA) are in the process of submitting their final round of nominations for 2019-2020. Those nominations are due on February 15. The committees will meet in late April / early May to finalize the 2019-2020 lists. The newly formed Publicity Committee, chaired by Molly Moore of Knox County Public Schools, had its third meeting in November. Pat Bashir, the TLA co-chair, will assist the members of this committee as they work to enhance the VSBA's presence on social media, provide support for various Battle of the Books programs, and to promote participation, especially in public libraries and high school libraries throughout the state. We have reached out to other state awards (Texas' Bluebonnet and Kentucky's Bluegrass) for some ideas.

Committee

Plans:

The Publicity Committee will meet again in February to discuss Battle of the Books. The third round of nominations for the 2019-2020 VSBA are due on February 15. The YA committee is working on questions for the Battle of the Books programs.

Nominating Committee Misti Jenkins submitted the Nominating Committee report, stating,

Committee

Actions:

The 2018 Nominating Committee has been established. The members are

- Misti Jenkins (Chair)
- Amanda Counts
- Karen Haggard
- Mindy Nichols

Committee

Plans:

- Committee members will submit prospective candidates for the 2019 TASL Slate of Officers.
- The committee will finalize and prioritize the list of potential candidates.
- Misti Jenkins, Chair, will contact each candidate.
- Finalize the 2019 Slate of Officers.

Area Representative Reports

Blake encouraged regional meetings. Round tables to continue

West TN River Region Area Representative Report Cindy Martin

**No
report.**

MS River Region Area Representative Report Katherine Cozzens Katherine Cozzens submitted the Mississippi River Area Representative Report, stating,

Regional Actions: Please supply actions you have taken as area representative since the last board meeting.

I just became rep this month, so nothing yet.

**Regional
News:**

Linda Crossett (Bartlett High) has entered the Follett Challenge; construction continues on the new Collierville High with its state-of-the-art library facilities.

Western Plains Region Area Representative Report Sherry Copeland

Sherry Copeland submitted the Western Plains Region Area Representative Report, stating,

**Regional
Actions:**

Sent reminders of the benefits of TASL membership. Shared the dates for our summer plans.

Highland Rim Region Area Representative Report Jackie Gregory

Jackie Gregory submitted the Highland Rim Region Area Representative Report, stating,

**Regional
Actions:**

- Requested news and info from region members.

**Regional
News:**

- Several Nashville librarians have been voted Teacher of the Year at their schools.
- The Educators' Cooperative is a community of local educators. Applications are

available for the 2018 cohort, and it's open to anyone in the Nashville regional area (any of the counties surrounding Davidson). Apply for the June 2018 workshop: <https://educatorscooperative.com/2017-cohort/> and learn more about the Educators' Cooperative: <https://educatorscooperative.com/>.

Walking Horse Region Area Representative Report Shannon Minner

Shannon Minner submitted the Walking Horse Region Area Representative Report, stating,

Regional
Actions:

Reaching out via e-mail to welcome everyone back in the new year.

Regional
News:

In Williamson County, the newly formed Williamson Library Association will host its second meeting on

January 30th at Freedom Intermediate School. WLA is a partnership of ALL of the various libraries in Williamson county (public, school, and private school).

Williamson Loves Libraries is celebrated during the month of February, with a county-wide celebration

on February 20th from 4:30 – 7:00 at both the Brentwood and Williamson County Public Libraries. The school and public libraries come together on this night to create a fun event for

our patrons and highlight the school-public library partnership.

The Southeastern Young Adult Book Festival is March 8-10 at MTSU. Student Days

for registered school

groups will be March 8-9. Registration will open on the SE-YA website on February 6th. The festival is for

grades 6 and up. If you would like more information about bringing a school group, please

email info@seyabookfest.com or check out the FAQ's on our website: seyabookfest.com.

Cumberland Region Area Representative Report Julie Stepp

**No
report.**

Appalachian Region Area Representative Report

**No
report.**

Volunteer Region Area Representative Report Raina Scoggins

Raina Scoggins submitted the Volunteer Region Area Representative Report, stating,
Regional Actions:

The fall regional roundtable was held at the Powell Public library on Nov. 4th.

Attendance was low—only 2 showed up. I feel that it was mostly my fault for the lateness of the information going out. We had a good time anyway.

Regional

News:

No one has submitted anything.

East Tennessee Region Area Representative Report Rebecca Marino

No

report.

Reports from Affiliates

AASL/ALA Blake Hopper

Blake Hopper submitted the AASL/ALA report electronically, stating,

Affiliate Actions: Please supply actions by your committee since the last board meeting. Misti Jenkins and I represented TASL at AASL in November. We went to a day and a half workshop on the new standards. We gleaned information to bring back to our members. We also attend many great sessions.

Affiliate Plans: Please supply any future plans of your committee. Jennifer Sharp and I will be traveling to Denver next week.

Additional Comments: Please list any other pertinent information that falls outside the parameters of the areas above.

School Libraries Section
Chair TLA

Blake and Misti attended AASL Meeting in
November

TLA Erika Long

Erika Long submitted the TLA report electronically, stating, TLA will soon send members a ballot to vote on the proposed restructuring of TLA organization/governance. Below are proposed article changes that would impact the School Libraries Section.

Article VII. At-Large Representative

Section 1. One At-Large Representative shall be elected to represent each of the five types of libraries/persons within the membership of the Association.

- a. Academic libraries
- b. Public libraries
- c. School libraries
- d. Special libraries
- e. Friends/Retirees/Trustees

At-Large Representative shall be an individual member of the Association.

Section 2. Each At-Large Representative shall have one vote on the Executive Board and the Advisory Council.

Section 3. At-Large Representative responsibilities shall be:

- a. represent the interest of the appropriate constituency
- b. develop and present a program, business meeting, or forum at the annual conference addressed to the appropriate constituency;
- c. communicate with appropriate constituency as to the discussions/decisions of the Executive Board and the Advisory Council;
- d. attend all meetings of the Executive Board and the Advisory Council;
- e. submit quarterly and annual reports on the activities of the constituency to the Executive Board;
- f. perform other duties as outlined in the *TLA Manual of Procedures*.

Section 4. At-Large Representative term of office shall be two years.

- a. A staggered term of service shall be established with the first year of this structure.

Section 5. At-Large Representative shall not simultaneously hold any other voting rights position on the Executive Board nor the Advisory Council.

Article XX. Affiliation with in-state organizations

Section 1. Regional and other library associations within the State of Tennessee shall be

provided the opportunity to affiliate with the Association in order to coordinate the work of the Association with that of individual libraries

throughout the state and to promote participation of individual staff members

in the Association's activities and projects.

Section 2. Chapter objectives, organizations, administration and activities shall be

determined by the chapter itself. The Association may provide counsel and

technical assistance to the chapter upon request.

Section 3. All members of the chapters need not be members of the Association, although

chapters should actively encourage membership in state, regional, and national

library associations.

Section 4. The Executive Officer or designated representative of each affiliate shall be eligible to attend all meetings of the Advisory Council as a non-voting participant. Said officer or designated representative must be a member of the Association.

Section 5. A designated representative of the chapter shall present quarterly and annual

reports of activities to the President of the Association.

Tenn-Share Jenifer Grady

Jenifer Grady submitted the Tenn-Share report electronically, stating,

Affiliate

Plans:

Tenn-Share is seeking committee members for the 2018 School Library Collection Fair, DataFest and Fall Conference.

Tenn-Share is requesting vendors that school librarians would like to see at either School Library Collection Fair or DataFest.

We welcome LeAn Inman to the Board, representing K-12 libraries. She joins Joyce and Carla.

Joyce Claassen, Hillsboro Public Library, Nashville (Jan 17-Dec 18) LeAn Inman, Arlington High School (Jan 18-Dec 19) Carla Whiles, Harold McCormick Elementary School, Elizabethton (Jan 17-Dec 18)

Movie Licensing Discount available through Tenn-Share membership. Suggestions were made to promote the discount among districts.

TEL Erin Loree

Erin Loree submitted the TEL report electronically, stating,

Unfinished Business Blake presented the Regional Library Map in which Mona and Hannah developed for restructuring. Discussion was tabled until the April Board Meeting so that Hannah Little can present the plan.

New Business

- Ginger Kirchmyer presented a transition from the TASL newsletter to a TASL blog.

FEB3-2: Misti Jenkins made a motion for the TASL blog to replace the TASL Newsletter. Motion seconded by Sherry Copeland. Motion passed.

- Blake presented and annual vote for sponsorship for the SEYA Bookfest.

FEB3-3: Misti Jenkins made a motion to sponsor the SEYA Bookfest with \$1,000 donation. Motion seconded by Elizabeth Shepherd. Motion passed.

- Jennifer opened discussion to have a TASL representative at the annual TLA conference. This was tabled for the April meeting.
- Judy Bivens shared states with Library Supervisors. Blake will send a letter supporting a state school library supervisor
- Blake presented a plan to promote a Librarian of the Month nominated by the grand regions. Blake will draft a letter to send to superintendents asking for nominations. Nominations can be made by TASL members.

Adjournment (list date and time) **M-FEB3-4:** Misti Jenkins moved to adjourn the meeting. Elizabeth Shepherd seconded. Motion passed. The meeting was adjourned at 11:00 A.M. CST.

February 3, 2018 Motion Summary

FEB3-1: Sherry Copeland made a motion to accept the Treasurer's Report. Motion seconded by Jennifer Sharp. Motion passed.

FEB3-2: Misti Jenkins made a motion for the TASL blog to replace the TASL Newsletter . Motion seconded by Sherry Copeland. Motion passed

FEB3-3: Misti Jenkins made a motion to sponsor the SEYA bookfest with \$1,000 doantion . Motion seconded by Elizabeth Shepherd. Motion passed.

M-FEB3-4: Misti Jenkins moved to adjourn the meeting. Elizabeth Shepherd seconded. Motion passed. The meeting was adjourned at 11:00 A.M. CST.

Dates to Remember Feb 19, 2018: #TASLChat Topic: Nontraditional Shelving
March 14, 2018: TN Library Legislative Day (TLA) March 19, 2018:
#TASLChat Topic: Research Instruction at All Levels April 2018: School
Library Month April 4-6, 2018: TLA Conference in Memphis (TLA) April 15,
2018: Executive Board Meeting, Blackman High School, Murfreesboro May
7-8, 2018: National Library Legislative Day June 20, 2018: TASL Road Trip
East June 28, 2018: TASL Road Trip West Sept 9-11, 2018: TASL Conference
September 27, 2018: School Library Collection Fair September 27, 2018:
DataFest September 28, 2018 Tenn-Share Fall Conference

**Respectfully
submitted,**

Amy Balducci

**TASL Secretary
2018**